

ASPEN VILLAGE PHASE TWO PLAN

Recorded Minutes

Meeting of May 15, 2018 at Eat N Park 1002 Ohio River Blvd, Pittsburgh PA 15202

Attendees

Board Members present: Toby Venar, Glenn Lechner, Eric Wortzman, Bunnie Pellick and resident Adam Holy.

Agenda Items: Financials / Special Election / Landscaping / Painting & Power Washing of Buildings / Announcements - Community News

- Roll / Attendance
- Finance
 - Passed out balance sheet from 5/8. Working on updating new one
 - 3 Checks were cut: Schodocon (Yearly maintenance of Red Wood parking lot) \$1,200.00, Schodocon(Fix broken fence post by entrance) \$40.00, Sylvan Gardens (2 of 8 payments for Landscaping 2018) \$1,660.20).
 - Treasure update. Rosina has resigned the board (as mentioned in earlier minutes)— and we thank her for her service to the community. Eric Wortzman is our new treasurer. Toby Venar and Glenn Lechner will now be the signers on checks. The transition is going smoothly and Eric, Toby and Glenn will continue to work on the process.
 - **Late Fee Policy. A few residents have inquired about this.** A \$5.00 late charge will be assessed on all Fees which remain unpaid by the first day of the following month. (the "Grace Period"). You will not be invoiced for the Fee unless you fail to pay the Fee within the Grace Period. Late charges will continue to accrue in the amount of \$5.00 per month each month the fee is not paid. For example, January fees are due January 1st. If they are not paid by February 1st, a \$5.00 late fee is charged. If the January and February dues are not paid by March 1st, a \$15.00 late fee is charged (\$10.00 for January and \$5.00 for February).
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- Landscaping
 - Bugs B Gone will be coming out to spray for stinging insects (wasps, bees, etc) in residential area and for ticks in the common areas. **The Date is Thursday May 24. Residents must have all windows closed and please have your cars pulled to the back of the drive way, away from the house so they can spray next to the house. Also recommended that you pull your patio furniture away from the house.** This date is contingent on the weather (rain holding off and not forecasted for a day or two after spraying).
 - Fertilizer application was applied last week.
 - The board will communicate when the first of two trimmings will take place. Received special instructions from 5 residents for trimming.
- Special Election
 - The board has received nominations from two residents wishing to run for Rosina's Scalamogna vacant position. The two candidates are Adam Holy and Daniel Schollenberger. Please see Director Elect

Profile from each candidate attached with these meeting minutes. A Ballot will be mailed out to residents to vote. The instructions will be either on the ballot or attached in the body of the e-mail that you receive. The new candidate will be announced at the AVP II July monthly meeting. Working on an electric ballot. For those residents (we believe there are 4 of them) that do not use e-mail, the board will deliver a ballot with a self-addressed stamp to mail in. Toby is reviewing the bylaws. Please look for ballot in future e-mail. Good Luck Candidates.

End of meeting, 8:06PM

Announcements – Community News

Dog Clean-Up – The board has received a few complaints about seeing dog waste in their yards and common areas. Please clean up after your dogs. It is a common courtesy to your neighbor and the community.

Garbage – Still receiving complaints about our community be littered with garbage. Whether this is from when the garbage trucks, dumping the garbage or from cans not being sealed outside and animals getting into or the wind blowing it out. We all have the responsibility to keep our neighborhood clean. Please if you store your garbage outside, keep it in a can with a sealed lid. Also, if your garbage is picked up and you notice some in your front yard please pick it up. The rule on garbage cans. You can have them outside but from the street view they can't be visible. In addition all garbage should only be placed outside the night before garbage pick-up day. We ask that all residents follow these rules.

The board is now working on bids for the yearly painting and power washing of buildings. The buildings that will be painted and power washed for 2018 are 201, 203, 205 and 207 Ashton and 401, 403, 407 and 409 Redwood. If residents would like to look to see when their building is coming up, the schedule is out there on our website. Note: The board is going with three standard colors: White, Gray and Blue. So your trim may change. The board will let those homeowners know before painted.

There will be no monthly meeting for the month of June. The board does not hold meetings in June or December.

Next board meeting Tuesday, July 10, 2018 at Eat N Park 1002 Ohio River Blvd, 7:00 PM - As always, all homeowners are encouraged to attend.

Board of Directors

Toby Venar, President	422 Redwood Ct	412-732-0574	tvenar@gmail.com
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Vacant Position, Board Member

Bunnie Pellick, Board Member	208 Ashton Ct	412-979 5982	marie.pellick@thetwentiethcenturyclub.com
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Glenn Lechner, Secretary	416 Redwood Ct	412-498-5679	glenndawg02@gmail.com
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Eric Wortzman, Treasurer	203 Ashton Ct	412-559-4382	ewortzman@egconley.com
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