

ASPEN VILLAGE PHASE TWO PLAN

Recorded Minutes

Meeting of October 10, 2018 at Eat N Park 1002 Ohio River Blvd, Pittsburgh PA 15202

Attendees

Board Members present: Toby Venar, Glenn Lechner, Eric Wortzman, Bunnie Pellick and Daniel Schollenberger.

Agenda Items: Financials / Landscaping / Snow Removal / Painting & Power Washing 2018 / Gutter Cleaning / EBP Standards / Announcements - Community News

- Roll / Attendance
- Finance
 - Eric, the treasurer passed out balance sheet from 10/10. Reviewed.
 - 2 Checks were cut: Sylvan Gardens (Landscaping 2018) \$1,660.20). Toby Venar (Supplies for fixing potholes on (Ashton, Wildflower & Redwood. Bought cold buckets of cold patch and cones) \$78.86.
- Landscaping
 - 2018 Landscaping season is winding down. 2nd Pruning has occurred. Will continue to mow and spring clean-up (raking leaves and hauling away) will be performed as needed.
 - Currently in the process of soliciting bids for the 2019 Lawn service. Collaborating with Phase I on this initiative. Would like to have the contract signed by end of October 2018.
- Snow Removal
 - Awarded bid to last year's provider, Brozewicz Landscaping. Phase 1 has switched over to Brozewicz for their streets as well. This will be the third year for us using Brozewicz and they have kept their renewal rates flat.
- Painting & Power Washing 2018
 - 8 Buildings for 2018: Ashton 201, 203, 205, 207 and Redwood 401, 403, 407, 409.
 - The Redwood buildings have all been power washed and the Ashton buildings are 50% done with the power washing. Rain has contributed to pushing the work out further than expected.
 - Originally work was to presume Thursday (10/11) and Friday (10/12). **Due to weather, work will resume on Monday (10/15) and Tuesday (10/16).**
 - **Prep Work (Only for homeowners: Ashton 201, 203, 205, 207 and Redwood 401, 403, 405, 407). – Please have cars out of the driveway. If you would like your full door painted, you must be home to open the door.**
- Gutter Cleaning
 - The board will reach out to Kenyon Roofing for bid. This task is usually performed after all the leaves have fallen, closer to the end of November.
 - While the gutters are being cleaned, will request any noticeable issues with roof be reported to board.
- EBP Standards

- Roads – The potholes on all 3 streets have been patched. Start soliciting bids for road replacement of all 3 streets (Ashton, Wildflower and Redwood). Roads will be replaced in 2019.
- Roof Replacement – Board will put together a plan and communicate to residents. Replacement on some buildings will be needed within the next few years.
- Homeowners insurance. Since we share walls, it is important to make sure that everyone has homeowners insurance. Board looking at ways to obtain this information. As a homeowner, one would want reassurance that your neighbor and/or the other residents within your building are all covered.

End of meeting, 8:08 PM

Announcements – Community News

The pot holes on Aspen Trail were filled.

Residents, please clean-up after your pets. Thank You!!

Parking. Please use the common parking lots if room. Still seeing cars parked where they should not be. Please be respectful to your neighbors. Thank You!

Next board meeting Wednesday, November 28, 2018 at Eat N Park, 1002 Ohio River Blvd, Pittsburgh, PA 15202. Meeting will start at 7 PM. This will be the final meeting of 2018, as there is no December meeting.

Board of Directors

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