

ASPEN VILLAGE PHASE TWO PLAN

Recorded Minutes

Meeting of March 13, 2019 at Eat N Park 1002 Ohio River Blvd, Pittsburgh PA 15202

Attendees

Board Members present: Toby Venar, Glenn Lechner, Marie (Bunnie) Pellick and Daniel Schollenberger.

Agenda Items: Financials / Landscaping / Gutter Cleaning / Snow Removal / Capital Projects Discussion / Announcements - Community News

- **Important Announcement: April and May AVP II Board Meetings will be moved to the Ross Township Municipal Center Park. We encourage all home homeowners to attend one of these meetings as we lay out our roadmap for roof replacement. Roof replacement is about 4 / 5 years away and will require homeowner investment.**
- Roll Attendance
- Finance
 - Eric sent out March's finance spreadsheet to the board members on March 13, 2019. Reviewed the financials.
 - 1 Check(s) was cut at the meeting: Brozewicz Landscaping (February service) \$1,065.00.
 - Toby discussed using a mailbox as a dropbox with the Post Office, but that is against their regulations – they did however commit to fixing our package boxes (at the bottom of the mailboxes) at no charge to the community. Toby presented different style locking Drop Box's to set up by the mailbox for Association Dues. Daniel will submit a bid for installation.
- Landscaping
 - Landscaping season is kicking off. New provider will be Powers Landscaping. Phase I and Phase II will be working with the provider.
- Snow Removal
 - February 20th was another challenge for our provider. They salted originally at 6AM. It snowed the whole day and the provider did not get back to salt and plow again until 11:45.
- Gutter Cleaning
 - No update. Need to inquire with Kenyon as to when they can schedule us for gutter cleaning.
- 2019 Services
 - Engaged Bugs-B-Gone for bid on Stinging Insect and Tick Spraying – Target May 2019.
 - Engaged Bellas Army for Power Washing and Painting of Buildings Redwood 400 – 408 and Redwood 410-416 – Target July 2019.
 - Road Upgrade or Replacement – Engaged Protech and Quality Asphalt for bids on streets and driveways (seal / replace) – Target June.
 - Bids for yearly maintenance of Redwood Parking lot.

- Capital Projects Discussion (Roads, Roofing, Siding and Insurance)
 - The roads will be either be resurfaced or full replacement in 2019. There will be no special assessment for this. This will come out of operating expenses. As we seek estimates we will ask them to look at any driveway they feel needs replaced and have them give an estimate. This does not mean the homeowner needs to have replaced at this time but an estimate for what it would cost. Also, if you would like your driveway sealed, we will ask them what that would cost. Driveway replacement and sealing will be for the homeowner to cover, not the Association. This would be the ideal time to get any of this work done.
 - The number one Capital Project is roof replacement. The board continues to outline a roadmap for this project. Toby has put together a power point presentation, estimates and timeline. The board is hoping to complete this soon and start communicating to homeowners.

End of meeting, 8:00 PM

Announcements – Community News

Next board meeting Wednesday, April 24, 2019, 7PM at Ross Township Municipal Park, 1000 Ross Municipal Dr., Pittsburgh PA 15237.

Residents, please clean-up after your pets. The board has received complaints from residents where pets are doing their business in residents privately owned yards. We ask that you have them go in the common areas and clean-up after them. Thank You!!

Parking. Please use the common parking lots if room. Still seeing cars parked where they should not be. Blocking the mailboxes, in front of the fire hydrant and half way on on the street, which is hindering the view of drivers pulling in and out onto Aspen Trail. Multiple cars have had warnings placed on their windshield. Please be respectful to your neighbors. Thank You!

Garbage Day is Friday. Please if you are throwing out a large item, you only move it to the front lawn Thursday night. It is an eye sore sitting in the front yard during the week. In addition if you are using garbage cans, please put a lid on them. The animals have been getting into the garbage and spreading it through the neighborhood. Finally, if you are using a garbage can, please place it at least 3 feet from your recycle bin. If they are too close and recycling comes before garbage, the recycle truck arms are knocking over the garbage cans.

Board of Directors

| | | | |
|-------------------------------------|----------------|--------------|--|
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AVP II Mailbox – Where to send Association Dues.

[AVP II Association](#)

[319 Wildflower Ct](#)

[Pittsburgh, PA 15202](#)